



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, February 12 @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CHANGES TO THE AGENDA

4. PROCLAMATIONS - *None*

5. CERTIFICATES AND AWARDS

- a. Risk Awareness Program (RAP) Award NM Counties
- b. Torrance County Employee of the Quarter for Q4 2024

6. BOARD AND COMMITTEE APPOINTMENTS

- a. **MANAGER:** Discussion and Possible Appointment of County Manager, Jordan Barela, as the Torrance County Voting Member on the New Mexico

Insurance Pool and Deputy County Manager, Misty Witt, as the Alternate.
(*Current Identified Members – Janice Barela, Alternate – Tracy Sedillo*)

- b. **PLANNING AND ZONING:** Interview of Final Applicant and Potential Appointment to the Torrance County Planning and Zoning Board.

7. PUBLIC COMMENT (Comment limited to TWO Minutes)

8. DEPARTMENT UPDATES AND COMMUNICATIONS:

- a. **ASSESSOR:** Update on House Bill 47/Senate Bill 192 (Veteran's Exemption Bills)
- b. **ANIMAL SERVICE:** Department Update

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of the January 22, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – *None*

12. ADOPTION OF RESOLUTION

- a. **MANAGER/GRANTS:** Resolution No. 2025-____, A Resolution Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division, to Participate in the Local DWI Grant and Distribution Program.
- b. **FINANCE:** Request Approval of Resolution No. 2025-____, a Resolution Approving Budget Adjustments to the FY2024-2025 Budget for New Grants.

13. APPROVALS/ACTION ITEMS

- a. **MANAGER:** Request for Approval of an Agreement with Studio Southwest Architects for Design, Bidding, Negotiations and Construction Administration Services of the Torrance County Fair Multipurpose Building in the Amount of \$350,369.91, Exclusive of New Mexico Gross Receipts Tax.
- b. **FIRE:** Request Approval to Submit Application to the USDA Forest Service for the Community Wildfire Defense Grant in the Amount of

Approximately \$450,000.00 for: (1) Mapping of All Water Resources in Torrance County, (2) the Purchase and Installation of Three 12,000 Gallon Rainfall Collection Cisterns for Torreon, Tajique and Manzano, and (3) the Purchase of Two Tankers and Climate Controlled Buildings to House Them.

- c. **FIRE:** Request Approval to Submit Application to the US Department of Interior, Office of Wildland Fire, in the Amount of \$33,000 for the Purchase of Two Slip-On Tankers.
- d. **MANAGER/GRANTS:** Request Approval of Amendment No. 1 to the Grant Agreement Between Torrance County and the Department of Finance and Administration Local Government Division for the Enhanced 911 Act Grant Program (25-E-13), Increasing the Total Grant Amount by \$6,652.00, and Delegation of Signature Authority to the County Manager to Execute Amendment No. 1 to the Grant Agreement.
- e. **FINANCE:** Request Approval of an Unauthorized Purchase to Ambitions Technology Group in the Amount of \$1,893.26 for the Purchase of a Laptop for the Treasurer's Office.
- f. **FINANCE:** Request Approval of Amendment No. 1 to the Agreement Between Torrance County and Serena Ortiz for the Estancia Valley Youth & Family Services Girls Circle Program, Reducing the Total Contractual Compensation to \$47,000.00 Due to A Misstatement in the Original Agreement.
- g. **FINANCE:** Request Approval of Amendment No. 2 to the Agreement Between Torrance County and Jessica Love for the Estancia Valley Youth & Family Services Girls Circle Program, Reducing the Total Contractual Compensation to \$47,200.00 Due to A Misstatement in the Original Agreement.
- h. **MANAGER:** Presentation and Request for Direction on a Potential Secondary Site Location for the Torrance County Administrative Building.

14. DISCUSSION

- a. **MANAGER:** Presentation on the Albuquerque Regional Economic Alliance (AREA)
- b. **MANAGER REPORT:**
 - 1) NM Legislative Updates
 - 2) EMS Grant Update
- c. **COMMISSION CHAIR:** Torrance County Fair Board
- d. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION: COMMISSION: Discussion on Limited Personnel Matters (Torrance County Fire Chief) Pursuant to NMSA § 1978 10-15-1(H)(2); Discussion of Collective Bargaining Negotiations Between Torrance County and the Professional Fire Fighters of Torrance County IAFF Local 5441 Pursuant to NMSA § 1978 10-15-1(H)(5); Discussion of Pending Litigation (Quick Grow, LLC vs. Torrance County) Pursuant to NMSA § 1978 10-15-1(H)(7).

16. Announcement of the next Board of County Commissioner's Meeting:

a. **February 26th, 2025**

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.